

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES ANNUAL MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, September 23, 2025  
Yale Branch, 2 Jones Street, City of Yale.

PRESENT: BOARD MEMBERS: Elizabeth Buckley, Andrea Wine Cansfield, Stacey Lauwers and Michael McCartan. DIRECTOR: Allison Arnold.

ABSENT: None.

ALSO PRESENT: STAFF: Janet Curtiss, Mike Mercatante, Scott Nichols, Jenny Olejnik, Nicole Pinskey and Kimberley Radatz. OTHER: None.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:32 p.m.

Pledge of Allegiance was said.

I. AMENDMENTS TO THE AGENDA:

Remove IX. Closed Session for Labor Negotiations – Strategy; add Resolution 25-02 to VI c. Items for Action; and move Election of Officers after Branch Lead report.

II. APPROVAL OF AGENDA:

**Moved by Member Buckley and supported by Member Lauwers to approve the amended agenda to remove IX. Closed Session for Labor Negotiations – Strategy; add Resolution 25-02 to VI c. Items for Action; and move Election of Officers after Branch Lead report. Motion unanimously carried.**

Branch Lead report – Jenny Olejnik

Election of Officers:

Member McCartan turned meeting over to Director Arnold for election of officers.

a. Library Board Officers' election.

Director Arnold opened up nominations for the Chairperson position.

**Member Lauwers nominated Member McCartan for Chairperson supported by Member Buckley. Director Arnold asked if there are any other nominations? Hearing none. Director Arnold closed the nominations and called for a vote. All in favor. Motion unanimously carried. Director Arnold congratulated Member McCartan as Chairperson.**

Director Arnold opened up nominations for the Vice-Chairperson position.

**Member Lauwers nominated Member Buckley for Vice-Chairperson supported by Chairperson McCartan. Director Arnold asked if there are any other nominations? Hearing none. Director Arnold closed the nominations and called for a vote. All in favor. Motion unanimously carried. Director Arnold congratulated Member Buckley as Vice-Chairperson.**

Director Arnold turned meeting over to Chairperson McCartan.

III. CITIZEN'S COMMENTS:

None.

IV. CONSENT AGENDA:

**Moved by Member Lauwers and supported by Vice-Chairperson Buckley to approve the consent agenda as presented. Motion unanimously carried.**

a. Approval of minutes – August 26, 2025 (regular meeting)

V. FINANCIAL REPORTS:

**Moved by Member Lauwers and supported by Vice-Chairperson Buckley to receive and file August Financial reports as presented. Motion unanimously carried.**

VI. ITEMS FOR ACTION:

a. Makerspace Policy.

**Moved by Member Lauwers and supported by Vice-Chairperson Buckley to approve the Makerspace Policy as presented, establishing guidelines to support equitable, safe, and effective use of the Library’s makerspace in alignment with the Library’s mission. Motion unanimously carried.**

b. Request – Fund Balance Expenditures.

**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve the purchase of circulation desk replacements not to exceed \$50,000.00 each for G. Lynn Campbell Branch, Main Library first floor, Children’s Library and Burtchville Township Branch. Motion unanimously carried.**

c. Resolution 25-02 accepting the Collective Bargaining Agreement Between St. Clair County Library Board of Trustees AND St. Clair County Library System Employees Union AFSCME - Michigan.

**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve to accept Resolution 25-02 the Collective Bargaining Agreement Between St. Clair County Library Board of Trustees AND St. Clair County Library System Employees Union AFSCME – Michigan. Roll Call Vote 3-0. Aye: Chairperson McCartan, Vice-Chairperson Buckley, and Member Lauwers. Nay: None. Abstain: Member Wine-Cansfield. Vacant: one member. Motion carried.**

VII. ITEMS FOR DISCUSSION:

a. October 9<sup>th</sup> Budget Workshop agenda.

b. Library System - Strategic Plan – update.

VIII. COMMUNICATION:

a. Library Director’s report – August 2025.

**Moved by Chairperson McCartan and supported by Vice-Chairperson Buckley to receive and file August 2025 communications as presented. Motion unanimously carried.**

IX. ITEMS FOR INFORMATION:

X. ADJOURNMENT:

**Meeting adjourn at 7:52 p.m.**

NEXT MEETING DATE(s): **Thursday, October 9, 2025, 9:00 a.m.** – Budget Workshop, Main Library, Michigan Room, 210 McMorran Boulevard, City of Port Huron.

**Tuesday, October 21, 2025, 6:30 p.m.** – Regular Board Meeting, Main Library, Michigan Room, 210 McMorran Boulevard, City of Port Huron.

Respectfully Submitted:

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Michael P. McCartan, Chairperson

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Allison S. Arnold, Director/Secretary

